

# Tim Joseph

## Recent College Graduate

Staten Island, NY  
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To obtain a full-time job position working in corporate sales to utilize my knowledge, experience, and skills

### WORK EXPERIENCE

#### **English Choir Leader**

Staten Island Mar Thoma Church - Staten Island, NY - March 2011 to Present

Schedule and conduct practices and meetings

- Speak to committee members for approval to conduct special events and budgets
- Contact choir members for practices
- Serve as a leader and a role model to young choir members

#### **V.B.S. Volunteer**

Staten Island Mar Thoma Church - July 2006 to Present

Teach children songs, arts and crafts, and stories in the Bible

- Contribute to Soup Kitchens/ Donations

#### **Verizon FiOS Account Executive**

RPRA - Manhattan, NY - February 2014 to March 2014

Responsibilities

Go door to door selling Verizon FiOS to residents. Helping people new into the team to get to know the company and the rules for selling Verizon FiOS.

Accomplishments

Getting applications from customers, which help me and my company earn money. Offering quality service to new Verizon FiOS customers.

Skills Used

Verbal communication through person and cold-calling

#### **Independent Business Owner**

Amway - Queens, NY - March 2011 to March 2012

Responsibilities

Sold and demonstrated health products, cleaning products, and cosmetic products. Recruiting and interviewing other people to join the Amway team to get the opportunity to this business. Made phone calls to customers and those who want to work for the company.

Accomplishments

Earning the opportunity to demonstrate and sell products. Ensuring the customers to be interested in the product and to help the customer with any concerns. The relationship between me and the customer is the most important part in the business.

Skills Used

Cold calling, selling, and demonstrating the business plan to non-independent business owners.

### **DISTINCTIONS/VOLUNTEER WORK**

Allied Life Science Health Organization - New York, NY - September 2008 to May 2011

New York, NY September 2008- May 2011

- Helped others in Pre-Med programs in preparation for other college classes, internship or jobs, and preparation for MCATs and other standardized tests for Medical School
- Responsible for hosting blood drives, and putting bake sales for other health related awareness and causes

### **DISTINCTIONS/VOLUNTEER WORK**

#### **Bear Hug**

NYIT - New York, NY - September 2008 to May 2009

Raised funds for poor people in different countries and other charitable causes

### **EDUCATION**

#### **Bachelor of Science in Biomedical Engineering**

New York Institute of Technology - New York, NY

May 2013

#### **High School Diploma**

Susan E. Wagner High School - Staten Island, NY

2004 to 2008

### **SKILLS**

Software Knowledge: Ability to use PSPICE, email, LinkedIn, Microsoft Word, Microsoft PowerPoint, Microsoft Outlook, and Microsoft Excel

### **ADDITIONAL INFORMATION**

#### **QUALIFICATIONS**

Related Courses:

- Biomedical Engineering: Quantitative Analysis, Introduction to Computer Hardware, Introduction to Electronic Circuits, Electrical Circuits I & II, Electronics Lab I & II, Electronic Circuit Applications, and Microprocessors
- Foundations: College Composition, Research Writing, Speech Communication, Scientific Process, Inquiry, and Communication for Technical Professions